



Rowville Rockets Basketball Club

Team Manager Duties

Thank you for taking on this role, it is an important function and ensures that the team makes it onto the court and the coach is able to focus on coaching the players.

Club Communication

All written matter from the Club will come via a Committee member or the Team Coordinator for distribution to the Coach and team members. This includes the team fixtures, changes in game times, fee notification letters, re-registration requirements and other functions like selling raffle tickets.

Fixtures

On receipt of the season fixture, make up a scoring roster for parents and distribute to all families in your team. The easiest way is to do this in player number order. **All parents are expected to participate. Check game times each week via the DBA website and Team Coordinator weekly email with club fixture AND important club information.**

Scoring

For those parents who do not know how to score on the Sportingpulse screen, you may have to sit with them the first time they score. For those parents operating the electronic score board (clock) they should be aware of the **“three minute rule”** to stop the clock in the last three minutes of a game. During this time, the clock is stopped when the referees whistle is blown and restarted when the ball is touched inside the court.

Please refer to printout provided listing “Competition Specific Match Rules”

MVP Voting – U.12 upwards ONLY

Throughout the season votes are awarded for the most valuable players (MVP) in each team for every match. The basis of the votes are 3 for best player, 2 for next best, and then 1 for the next player and are decided by a method devised by the team manager (it is preferable that voting is done impartially). Voting can be done by someone from the opposing team or someone else who is impartial, or by parents. If the voting is done by parents it must be done on a roster basis, ensuring that all parents get an equal opportunity to vote. Votes are collected at the end of each game in a **sealed** envelope and are held till the end of the season (**no envelopes should be opened**). After the last game of the season the team manager’s folder including all votes are delivered to the Team Coordinator.

Alternative Colour

The only time that the alternative colour (Red) is to be used is when one Rockets team plays another or we play a club with similar colours to ours. You should check the fixtures to see if a clash will occur. If a clash does occur, it is the responsibility of the **first named team** to wear the alternative colour (Red). If the first named team is another club we can offer to wear our alternative colour (Red) to save them wearing alternative shirts.



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Game Day

- Add players to the game and check player's numbers on the Sportingpulse screen.
- If you need to include a NEW player then please add their details ensuring correct 'spelling of name' and accurate 'date of birth'.
- Please **DO NOT ADD** players to the game unless they are present at the game
- No player is allowed to take the court with an open bleeding wound.
- No player is allowed on court with earrings; they must be removed or taped up.
- Player's fingernails must not show above the fingertip.
- Any injuries to be recorded on the Sportingpulse screen or score sheet and **signed by the referee**. If a player is unable to play in any games because of injury they are to ask for a medical certificate to ensure they are eligible to play in finals games.

Codes of Conduct

It is vital that all parents, players, coaches and spectators abide by the clubs and Basketball Victoria's 'Code of Conducts' provided in team folders. If an issue arises at the game then please look for a committee member to assist and/or search for the 'Stadium Supervisor' to attend the court where you are playing. This should alleviate the issue immediately. For other issues then please contact a committee member stating the issue and assistance required. If there is a issue with the Referees involved in the game then please search for the 'Referee Supervisor' to attend the court.

Training

Team managers are asked to organise a roster so that ONE parent is always present at training to assist the coach if necessary!

FILL INS on game day

Please contact Age Group Coordinators to provide a fill-in – friends, neighbours may not be appropriate players; DBA has strict guidelines on which players can fill in – choices depend on grade currently playing and age group appropriateness. ALWAYS A GREAT IDEA TO ASK!

DBA Contact

The club has been notified that ALL communication with DBA needs to be forwarded through the committee contact so please contact a committee member to discuss issue/idea.

Thanks for assisting by becoming a team manager

Have a great season....

GO ROCKETS!!!

Regards
Team Coordinator