



FINANCE POLICY

ROWVILLE BASKETBALL CLUB INCORPORATED

Rowville Basketball Club Incorporated (the Club) is a not-for-profit entity and relies on fees being paid on time to cover the costs associated with members playing basketball. These include, but are not limited to, player registration, match fees, training venue hire, training and coaching supplies and presentation days.

The purpose of this policy is to ensure that registration, fees and other payments are collected in a timely manner to enable the successful operation of the Club and to assist the Club's financial viability.

Registration fees are compulsory and are set each year at the Annual General Meeting.

Registration Dates

Player registrations open via PlayHQ prior to season commencement.

Current, registered players will be required to re-register for each season by a designated closing date (the Registration Close Date) as advised by the Club, prior to season commencement. All players must register online, registrations will not be accepted in any other form.

Any players who register after the Registration Close Date will be placed on a waiting list and not guaranteed a place in a team. This includes both current and newly registered players.

Payment Dates

Payment of Registration (Season) Fees

The payment of registration/season fees are due by the Registration Close Date. Full payment of the registration/season fee must be paid by the Registration Close date to secure a place in a team. The Registration/Season Fee amount, by age group, will be provided when registrations open. Payments of registration (season) fees are to be made within PlayHQ at the time of registration, unless a payment plan is to be applied.

Payment Plans

The Club understands that some members may experience financial difficulty and be unable to pay fees in full, or by the due date. At its discretion, the Club may offer a payment plan to assist those who require it. Payment plans will require an initial deposit (generally 50% of the fees) .



Payment plan requests are to be emailed to the Club Treasurer (treasurer@rowvilleroockets.com) by the Registration Due Date. The request should include details of payment dates and amounts that are realistic and achievable. Players will be placed in a team once a payment plan is approved.

However, if a payment default occurs during the payment plan period, at its discretion the Club may render the player ineligible to participate until compliance with the payment plan is achieved.

It is the responsibility of the player to contact the Club Treasurer and request a payment plan in the designated timeframe and comply with their payment plan obligations. In the event a player believes they are unable to meet these commitments, they should contact the Club Treasurer.

The Club will keep all payment plans confidential.

The Club will generally not accept payment plans after the Registration Close Date, nor after attempts to collect outstanding fees have been unanswered.

The Club will not accept payment plans for players who have defaulted on previous payment plans.

Family Discounts

A discount of \$20 for each third and subsequent registration per family is available. Contact treasurer@rowvilleroockets.com to obtain a discount voucher to apply to your registration.

Other Discounts

At its discretion, the Club may offer other discounts or other credits to a player's registration/season fees. Players will receive a unique voucher to apply to their registration in PlayHQ.

Financial Hardship

The Club may, subject to General Committee approval, apply special consideration to cases of extreme financial hardship. Please contact the Club President or Treasurer in such circumstances.

Refunds

Refunds for registration/season or other fees will only be provided subject to the approval of the Club General Committee. Any refund requests are to be made to the Club Treasurer. The amount of registration/season fees which are non-refundable will be advised when registrations are opened prior to each season.

Monies Owed to the Club

Any monies or items of value to the Club that have been requested to be returned to the Club and remain outstanding at the end of a season, will render that player unable to re-register for the following season. "Monies" include registration fees, uniforms, merchandise and fundraising. "Items of Value" include, but are not limited to, loaned uniforms, coaching or training equipment, fundraising items provided to members and both monies or items not returned.

Players Transferring from Rowville Rockets Basketball Club to other Clubs

Clearance of players to another club will only be given if there are no outstanding payments for



that player. This includes registration fees, uniforms, merchandise and all other 'items of value' in possession of the family belonging to the Club, unless there is another family member who remains a player with the Club.